



SAN FRANCISCO CHAPTER

Meeting Notes

For the - 23 July 2009 Meeting

Meeting call to Order at 6:30

Old business:

1. Approval of 18 June 2009 meeting notes:
No comments or requested modifications to the meeting notes.

New Business:

1. New attendees* provided introductions, participating members were:
Marta Alabau
Ian Birchall*
Steven Smyth
John Onken*
Paul Davidson
Chad Overway
2. Open Forum and Discussion of the Goals for the Chapter:
 - 2.1 What are the primary Goals:
The reference sheet that was sent to all members outlining the Chapter Goals was discussed. The list had several duplications and redundancies. We have consolidated the list into three (3) major groups.
 1. **Professional Program:** Offering professional development and networking opportunities, to include:
SF Chapter Website – (with informative, interactive, real time information and a member directory)
Representation of RIBA, RIBA-USA and the SF Chapter
Networking at the Chapter level along within the professional community
Business meetings along with lectures and small membership base seminars
 2. **Public Programs:** Providing a forum for Education and Social Events, to include:
Education (in two sub-sections)
Licensure: General information, discounts with AIA seminars, liaison with State and National boards for reciprocity procedures and providing support to non-US licensed members.
Continuing Education: Provide knowledge base programs, CPC seminars, lectures and interface with AIASF's resources. (See item 4)
Social Events:
Providing a professional resource for social interaction via Events, Tours, Brownbag lunch-time chats and one or two major social party events (ie a Launch Party)
 3. **Awards Programs:** Provides for awareness of RIBA-UK, RIBA-USA and SF Chapter, to include:
Increasing awareness and identity of British Architects in the local community
Provide British based exhibitions on architecture
Developing a RIBA SF Chapter "British Architecture Built in Northern California" exhibit
Provide tours of our chapter members built projects

It was agreed to continue to refine the goals and develop ways to implement them.

- 2.1.1 Report on the new developments of RIBA-USA
Chad gave a brief overview of the board meeting's agenda that is scheduled for 24 July. Which included voting results, RIBA-USA logo and graphics, Palladio Exhibit and mission statement.



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- 2.1.2 Review RIBA-USA new mission statement (Board discussion on 24 July)
After review and discussion of the new Draft Mission Statement the majority of the members agreed that the statement gave an overall direction of what RIBA-USA should be trying to achieve. There was some discussion on the practical matter of how to implement. Most of the members felt that that discussion was better addressed at the local level.
- 2.2 Discuss the numbers of committees needed to help the Chapter meet its Goals
 - 2.2.1 Fundraising and Sponsorships
Paul and Steven will start to develop a list of possible sponsors that will be discussed at our next meeting.
 - 2.2.2 Membership
Item was tabled until the next meeting
 - 2.2.3 Professional Development
Marta will start to research and develop the possibility of a Chapter Website;
Items of discussion are expense, maintenance, development and content.
Steven, Leyla (via earlier request) and Paul will contact the British Consulate to set an appointment to discuss collaboration and procedural interface.
- 2.3 Financial Support of the Chapter (Dues – Donations – Etc.)
Continued discussion – all agreed that the SF Chapter will need financial support. Of course, it leads back to RIBA-UK where the topic is a continuing discussion at the board level. However, the Chapter members need to address the issue for the future success of the SF Chapter
- 2.4 Meetings of Committees
No discussion
- 3. Discuss the opportunities for SF Chapter first event.
 - 3.1 Need a committee and volunteers
Steven has volunteered to start developing a major social event (Guy Falk's Launch Event) – This is major undertaking, so please volunteer if you can – just contact Steven via email.
- 4. Discuss the overview meeting scheduled with Margie O'Driscoll – Executive Director, AIA San Francisco.
Chad has a meeting with Margie on Tuesday to discuss the formation of RIBA-USA SF Chapter. Items of discussion will include co-sponsorships of programs, arrangements for RIBA members for discounts, shared manpower for events and a general overview of how AIA and RIBA work together. Meeting notes will be distributed after the meeting.

Other Business:

- 1. Next Chapter Meeting: **27 August 2009** - Place will be determined later, pending a possible guest speaker.

Hand-outs:

All further information on Chapter business will be sent via email in PDF format.

Prepared by: Chad Overway AIA, RIBA
Chair - San Francisco Chapter