



Meeting Notes

For the - 28 January 2010 @ Lionkakis's Office

Call to Order:

Old business:

1. Approval of 29 October 2009 meeting notes:
No comments or requested modifications to the meeting notes. Approved

New Business:

1. Introductions of any new participating members: (new attendees*)
Andrew Golland
Leyla Hilmi
Steven Smyth
Pilar Azurza*
Chad Overway

2. Reports:

- 2.1 Report from committee members for:

- 2.1.1 Fundraising and Sponsorships:

The 2009 Expenses were \$339.42 which included printing, mailing and refreshments at the meetings.

The estimated 2010 budget is approximately \$1,000.00. The present members elected to establish Chapter donations to cover the cost of the Chapters expenses. Each member will be asked to donate a minimum of \$25.00. Additional donation amounts will be appreciated. Cash donations are easiest (it will be kept as petty-cash funds). If checks are written make them payable to RIBA-USA. Please give all donations to Chad.

RIBA-USA has a new checking account at Chase Bank. Our chapter now has a deposit book.

Discuss major donations to Chapter Funds. The chapter will continue to identify sources for funding.

- 2.1.2 SF Website: Report from Marta:

Our web-pages are up on the RIBA-USA site. Marta is continuing to update as new information is available.

- 2.1.3 RIBA-USA SF Launch event Planning: April 15th – British Consulate

Leyla reported that the date has been confirmed at a cost of \$3,500.00 (we are required to use their food services and parking). We will be able to have 75 invited guests. Leyla is going to be working with a graphic designer for all the print materials. Andrew reported that he has been able to secure approximately \$4,000.00 in sponsorship funds. Our goal for the event is \$6,000.00. We are still discussing the cost of the tickets.

Leyla, Andrew and Chad will continue on publicly, fundraising and logistics.

- 2.1.4 2010 Calendar: See attached Calendar: (Long Term Planning)

The member discussed the calendar of events and felt that some to the business meeting should be changed to a light dinner with a speaker and a unique location. We will develop this further. We are still looking for potential speakers. If anyone might have suggestion, let Steven or Chad know. We did not discuss Architect in Home.

2.1.5 Professional Development: Report from Chad:

The Mark Dzuewulski lecture is scheduled for Feb 15th 2010 @ 7pm at CCA lecture hall. Marta has issued an email flyer, save the date. The members will continue the discussion of additional lectures, presentations and dates.

2.2 Planning of any joint events with AIA SF Chapter:

Discuss possibilities –
No report.

3. RIBA-USA Annual General Meeting:

3.1 The RIBA-USA AGM will be in Miami in conjunction with the AIA Convention from June 10th - 12th 2010. RIBA's new president Ruth Reed will attend the meeting.

Other Business:

1. Discuss any other matters

There was discussion about the operating funds for the Chapter and why RIBA-UK is not discounting the dues. James Fisher our RIBA-USA Council & Regions representative is working hard on getting the USA set up as a region. As a region, the member dues will be transferred to the US and used by the active member of the Chapters. Chad will keep the members abreast of the progress that James is making.

2. Next Chapter Meeting: 25 February 2010. It is stated as a dinner/lecture – Location TBD.

We are looking for a sit down venue and a person that can speak to our group. If anyone has suggestions, let Chad know.

Prepared by: Chad Overway AIA, RIBA
Chair - San Francisco Chapter